

“.tr” Domain Names

Policies, Rules and Procedures

Version 5.1.0

NIC-tr
“.tr” Domain Names Administration

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DOMAIN NAME POLICIES, RULES AND PROCEDURES

Introduction

Internet domain names are subject to the following naming systems at the international platform: gTLD (generic Top Level Domain) which is formed from the domain names such as .com, .org, .net, .edu, .biz, .info, and ccTLD (Country Code Top Level Domain) which is formed from nearly 200 country codes (.uk, .us, .de, .tr, etc.) in ISO-3166 standards. In this document, the general policies, rules and procedures followed to determine the sub-level domain names that take place under **“.tr”** (Turkey) have been described.

The actions of administering and coordinating the **“.tr”** higher level domain name and the sub-level domain names that take place under it have been undertaken by the Middle East Technical University since 1990 when it was first registered to the Internic.

Turkey has accepted the “second level sub-domain name model” in accordance with the decision made by TURIN (Turkish Universities and Research Institutes Network) in 1990.

The domain name policies and rules are determined by the “DNS Working Group” consisting of 11 organization representatives who work under the Internet Council.

The list of the second level domain names allotted by the **“.tr” Domain Name Administration** is as follows:

<u>Sub-Domain Name</u>	<u>Definition</u>
“.com.tr”	Sub-domain name involved in commercial activities of real and legal persons.
“.info.tr”	Sub-domain name involved in commercial activities of real and legal persons.
“.biz.tr”	Sub-domain name involved in commercial activities of real and legal persons.
“.net.tr”	Sub-domain name for institutions and organizations which offer internet supply services, value-added wide-scale services such as web, portal, scanning, e-mail, etc. over the internet and application supply services.
“.org.tr”	Sub-domain name for institutions and organizations such as foundations, associations, NGOs and alike.

“.web.tr”	Sub-domain name for which individual and organizational applications (general) can be made and the allocation is made on a "first come, first served" and "domain name-individual/organization relation is not required" basis.
“.gen.tr”	Sub-domain name for which individual and organizational applications (general) can be made and the allocation is made on a "first come, first served" and "domain name-individual/organization relation is not required" basis.
“.tv.tr”	Sub-domain name for the individuals and organizations that show activity in television broadcasting business and the rightful owners of the international programmes.
“.av.tr”	Sub-domain name for freelance lawyers, law offices and lawyer partnerships.
“.dr.tr”	Sub-domain name for doctors of medical science, doctor partnerships, hospitals, and the first level health organizations of The Ministry of Health of Turkey.
“.bbs.tr”	Sub-domain name for institutions and organizations offering BBS (Bulletin Board System) services.
“.name.tr”	Sub-domain name for the personal use of Turkish citizens and foreigners living in Turkey.
“.tel.tr”	Sub-domain name that can be allotted to individuals and organizations residing in Turkey, related with all kinds of the telephone numbers that they use in Turkey.
“.gov.tr”	Sub-domain name for Turkish governmental organizations and institutions.
“.bel.tr”	Sub-domain name for Turkish city and town municipality organizations.
“.pol.tr”	Sub-domain name for the Turkish Police organization.
“.mil.tr”	Sub-domain name for the Turkish military institutions and organizations.
“.k12.tr”	Sub-domain name for Turkish pre-school education programs, primary, secondary schools and their equivalents which are approved by the Ministry of National Education.
“.edu.tr”	Sub-domain name for Turkish higher education institutes that are recognized by Higher Education Council (YOK).

Applications are made online at <https://www.nic.tr>. Almost all operations require to use a nic-handle. The nic-handle, which is used together with a password, is a key used for every operation conducted with the “.tr” Domain Name Administration.

A ticket number is assigned for each application. After every application, a maximum of fifteen days is allowed for the required documents to be submitted. Upon completion of the documents, the domain name is allotted within at most two days. If there is uncertainty about the allotment of the domain name in question in spite of the fact that the documents are complete, the subject is transferred to the agenda of the DNS Working Group to be finalized.

The related contact persons will be informed by e-mail about the results of the operation. If no mail is received within the periods mentioned above, the stage of the application can be learned through the link “Application Status Enquiry” by using the domain name and/or ticket number. In addition, information can be obtained through “Frequently Asked Questions” and “I Need Support” links at <https://www.nic.tr>. We can also be reached through the following contact information:

Tel : +90 00 312 210 00 60 (pbx)

Faks: +90 00 312 210 33 19

+90 00 312 210 33 28

+90 00 312 210 33 33

WEB: <https://www.nic.tr>

“.tr” DOMAIN NAME REGISTRATION POLICIES AND RULES

The tremendous improvement of the Internet in the world and in our country has brought about an increase in the demand for domain names. In order for the domain name applications to be assessed fast in an organized manner and within the equality principles, there is a policy, and hence, a series of rules. These rules cover the allotment, deletion and changing operations of all the domain names defined under the **“.tr”** higher level domain name. For the applications made for the domain names to take place under **“.tr”**, the individuals and organizations that make the application accept the procedures and rules stated below:

1. “.tr” domain name space is qualified as the Turkish Republic’s common public possession. Its use is based on the fact that all citizens, individuals and organizations will utilize this service justly and equally. This right will remain permanent as long as it is exercised.
2. “.tr” country code domain names are not to be sold, rented or transferred. Unless otherwise determined, all domain names registered to the owner of the relevant domain name, will be subject to deletion. Domain names may only be transferred on condition that is the transfer of the certified rights (trademark and patent rights etc.) which are the ground of domain name registrations.
3. In order for a ".tr" registration application, which is made based on the foreign-originated documents by an individual or organization established abroad, to be concluded applicant is to prove that the phrase/name/letter string chosen as the domain name is either used in Turkey by the rightful owner (or the authorized organization/individual) or applicant is in business venture to do so.
4. The information submitted by the applicant during the application is not kept confident. These pieces of information are open to the public through the links “Domain Name Enquiry” and “Contact Person Enquiry” at <https://www.nic.tr> . However, on the condition that the applicant demands during the application, some of the personal information or some private information about the organization can be kept confidential.
5. The individual or organization who applies for a domain name is responsible for the domain name choice s/he has made. The applicant undertakes that the selected domain name does not violate another individual’s or organization’s rights.
6. The individual or organization who applies for a domain name undertakes to obey the laws of the Turkish Republic for the tasks performed within the domain name applied for.
7. The individual or organization that applies for a domain name guarantees that the supplied information and documents are true. If the documents required during the registration are determined to be false or fake, Nic.tr may block the relevant nic-handles and/or domain names. Therefore, applicants are not to use any domain name services which Nic.tr provides. Furthermore, Nic.tr

reserves the right to take legal action in such situation.

8. The domain names applied for should be in accordance with national traditions and customs, cultural values and general moral values. The domain name itself or any part of it cannot include expressions of insults, swearwords, shameful definitions etc. This rule covers the equivalents of such words and/or expressions in English and other foreign languages as well. Domain names that do not comply with this rule will not be allotted; and those that have been allotted will be taken back.
9. The domain name applied for should at least be two characters long. Although there is not a practical upper limit about the length of domain names, it is recommended that the length should allow easy reading and typing. As capital or small letters do not matter in domain names, only small English letters (a-z), numbers (0-9) and quotation marks ("") can be used.
10. In all sub-domains (second level), the domain names "turkiye", "ataturk" and "turk" will be allotted only to the state institutions authorized by the Turkish Republic.
11. Should a decision of changing the policy concerning the existing sub(second level)-domains or opening a new sub(second level)-domain be made by the Internet Council – DNS Working Group, procedures and rules about the related sub-domain will be updated in this document to inform the public.
12. ".tr" domain names are classified into two categories as "Document(s) Required" and "No Document Required" at the allotment stage. The applications are made through NIC-tr web pages. In the applications for "No Document Required" domain names (web.tr, gen.tr, name.tr, tel.tr, etc.), the domain name allotment is actualized immediately. "Document(s) Required" type of domain name applications, on the other hand, are assessed and finalized by the ".tr" Domain Name Administration keeping to the rules stated in this document.
13. If the date of the documents submitted by the applicant – documents that are required by the ".tr" Domain Name Administration during the application or that can be required later – does not comply with the domain name application date, the documents will be considered invalid.
14. For the domain names allotted according to documents, while the documents submitted by the related organization to the ".tr" Domain Name Administration are assessed, the phrases which are "discriminating" and form the "basic component" of the trademark, commercial title, etc. are taken as the basis for the final decision. The auxiliary components that define the activity field or the sector of the related title or trademark are not assessed as the basic components. For example, "ÖRNEK Textile Investment Import Export Industry Commerce Inc." can take the domain names "ornek.com.tr" or "ornektextile.com.tr" which are discriminating and form its basic component. It cannot take the domain names "textile.com.tr", "import.com.tr", "export.com.tr", "commerce.com.tr".
15. The concerned organizations bear responsibility for the internal management (e.g., *support.xyz.com.tr*, *satis.xyz.com.tr*) of the registered domain names

(e.g., xyz.com.tr).

16. The previously appointed administrative, technical and payment contact persons, depending on the type of the change to be made, are authorized to make changes on a domain name previously registered on an individual or organization. The contact persons can be the domain name owning individual or organization, or other people appointed by the individual or organization. For the domain names that require document(s) to be allotted (.com.tr, .net.tr, .org.tr, etc.), sensitive operations such as administrative contact person change or domain name deletion require a letter of approval from the domain name owning individual or organization - to protect the rights of the domain name owner.
17. It is possible not to activate a domain name applied for and have it reserved for later allotment to the concerned individual or organization only. For reservation, DNS server and IP sections are left empty and the choice "*I Want to Make Reservation*" is marked during the application. All policies and rules are valid for the applications in this situation as well.
18. It is required that the domain name allotted depending on the application document should comply with the title in formal registers - or the document accepted as the register - of the organizations that apply for a domain name. For the applications that do not comply with formal registers, even if the domain name applied for is the abbreviation of the organization name, the objections made by an organization which owns the register will be resolved in favour of the register owner, and the applicant will be informed about this during the application. In the allotment of such domain names, which third persons and organizations may have a right to object to, the domain name allotted will be announced in the objection list at the NIC-tr web pages for a duration of 6 months to inform the public and to enable the objections. In the case when there is no objection made, the domain name will become definite and will be allotted to the applicant. Any objection that may raise either during the 6-month objection list period or afterwards will be assessed and finalized by the Dispute Resolution Mechanism.
19. The domain names that applied for based on trademark application documents are registered temporarily to the applicants until the trademark registration process concluded. Those domains, which third parties have right to object to, are to be announced to the public on the "Objection List" on Nic.tr web pages for a duration of six months. Registration process is finalized for such domains after Nic.tr receives the trademark registration certificate unless there is an objection takes place within the six months period.

".tr" Domain Name Administration is entitled to terminate the usage of the domain name without paying any refund if the trademark application is declined, the trademark registration certificate is not submitted to Nic.tr or an objection is accepted valid by Dispute Resolution Mechanism. Nevertheless, the domain holder may be entitled to hold the domain regardless the result of the trademark application provided it has been used for at least 2 (two) years actively and no objection has taken place within this period.
20. Depending on the specifications of the documents presented, the domain names that are allotted "*conditionally*" will be announced in the objection list

at the NIC-tr web pages for a duration of 6 months to inform the public, and thus, to enable the objections which third persons may have.

21. The reasons for a domain name to be on the objection list on the WEB are as follows:

- a) Domain names that are registered conditionally, with a note of “can be deleted later”:
 - i) Mutual domain name registration for two companies,
 - ii) Those registered with a trademark register application,
 - iii) Abbreviations,
 - iv) Those which include the foreign language equivalent of the words in its register,
- b) Applications made by those registered to the profession chambers,
- c) Non-periodicals (e.g. books),
- d) Domain names that include part of the trademark which is formed from more than one word.
- e) Applications for “net.tr” domains which are made based on the declaration of the applicants by means of a petition and registered in accordance with the decision of DNS Working Group.

22. In the use of the domain names applied for and allotted, it is the responsibility of the applicant to ensure the appropriate use of the name in accordance with the activity field(s) of the organization. In the case when a domain name, due to a concept or fact that it can be associated with, obviously includes contents that may cause unfair competition, insult to personal rights or violation of rights and alike, and this case requires immediate action without awaiting a decision, the DNS Working Group can use their authority to obstruct access temporarily.

23. The objection period to all kinds of domain names allotted is 6 months. The objections made after this period will be rejected by the “.tr” Domain Name Administration unless the reason for the objection stems from an administrative or technical mistake of the “.tr” Domain Name Administration, or depends on a court or Disagreement Solving Council conclusion.

24. The allotment of settlement area names (İzmir, Rize, etc.) are subject to explicit rules. According to these rules, settlement area names are given to:

- a. province governors (*valilikler*) and district governors (*kaymakamlıklar*) as “.gov.tr” second level sub-domain name,
- b. municipalities as “.bel.tr” second level sub-domain name,

- c. the police organization as “.pol.tr” second level sub-domain name,
- d. municipalities (only for province names and on condition that it is used for a comprehensive portal service to introduce and explain the province) as “.com.tr” second level sub-domain name,

The structure of the domain names to take place under “.bel.tr” and “.pol.tr” domains is determined according to the formal naming standards set by the Ministry of Internal Affairs.

- 25. The allotment and use of domain names are not subject to any limitations other than the general principles and rules defined in this document, and the individual and/or organization owning the domain name bears responsibility for the contents of the domain. “.tr” Domain Name Administration will not assume any responsibility for the content.
- 26. “.tr” Domain Name Administration adheres to and implements the domain name allotment policies and disagreement solving decisions made by DNS Working Group and Disagreement Solving Council.
- 27. The individuals and organizations that apply for a domain name agree to abide by the decisions taken by DNS Working Group and Disagreement Solving Council. Furthermore, should a decision to delete the domain name be made, these individuals and organizations declare that they accept and undertake to renounce all their rights related to the domain name in question.
- 28. The individuals and organizations that apply for a domain name declare that they accept and undertake to renounce all their rights to object to the electronic records held by the “.tr” Domain Name Administration and any other institution and/or organization authorized to do so, as these records form the basis and are valid.
- 29. As a basic principle, insult to intellectual rights and domain name trade are not encouraged.
- 30. The use of T.C. identity numbers for the applications made through NIC-tr web pages is being proposed. When the administrative and technical operations are complete, an announcement will be made before the application starts and detailed information will be published in this document.
- 31. For the applications made through NIC-tr web pages, the practice of checking the individual/organizational tax number against the Ministry of Finance data is being proposed. When the administrative and technical operations are complete, an announcement will be made before the application starts and detailed information will be published in this document. At present, it is obligatory to fill in the tax office and 10-digit tax number information sections during the nic-handle and domain name application operation.
- 32. Individuals and organizations possess the right to object to an allotted domain name both during the objection list period and afterwards. To do this, the concerned individuals and/or organizations can apply to the DNS Working Group and/or the Disagreement Solving Council to be formed.
- 33. The objections made in the period before the Disagreement Solving Council is established will be assessed and concluded by the DNS Working Group.

“.tr” DOMAIN NAME BILLING and PAYMENT PROCEDURES

The rules stated below are observed regarding the registration fees to be paid for the domain names defined under the second level domains connected to the **“.tr”** higher level domain name:

1. Domain name registration fees can be paid for at least 1, and at most 5 years as can be seen in the table in Amendment-1.
2. The invoice for the paid amount will be sent to the payment contact person by mail.
3. The domain name fees which have been determined on TL basis will be rearranged as from January 1st and July 1st every year, based on the inflation rate and international financial indexes.
4. The payment can only be made by credit card at the address: <https://www.nic.tr> .
5. For the domain names whose payment time approaches, the concerned contact persons are sent reminding e-mail notices, starting at least one month in advance; initially every 10 days in the last month.
6. The domain names that have overdue payments despite the reminding e-mail messages starting one month in advance of the payment due date, will be suspended for a duration of three (3) months. The mentioned domain names will be activated provided that the relevant payment is made within the suspension period. Otherwise, they will be deleted and opened to third parties for registration at the end of the three-month period.
7. **“.tr”** Domain Name Administration do not bear responsibility for the results that can be brought about due to late payment.
8. The applicant agrees to the fact that the service s/he receives will be charged, the invoice for this charge will be arranged in the name of the payment contact person and mailed to the contact person’s address.
9. The declared fees can be changed with prior notification.

“.tr” DOMAIN NAME DELETION RULES

A domain name defined under a second level domain connected to the **“.tr”** higher level domain name will be deleted under the circumstances below:

1. The domain names the use of which is not allowed by the courts of the Turkish Republic will be deleted within the time proposed by the court decision.
2. If an organization for which a domain name has been allotted ceases legally or in act, the domain name in question will be deleted.
3. The domain names that have overdue payments despite the reminding e-mail messages starting one month in advance of the payment due date, will be suspended for a duration of three (3) months. The mentioned domain names will be activated provided that the relevant payment is made within the suspension period. Otherwise, they will be deleted and opened to third parties for registration at the end of the three-month period.
4. If it becomes definite that the individual or organization acts in a way against the rules defined in this document, the domain name allotted will be deleted.
5. If the domain name owning individual or organization formally applies for the deletion of the domain name, it will be deleted.
6. The domain names which are on the objection list and whose deletion is verified by the DNS Working Group or the Disagreement Solving Council will be deleted.
7. If the Disagreement Solving Council decides that a domain name be deleted as a result of an individual/organizational application, or directly by using their authority, the name will be deleted.
8. The domain names which are deleted due to the request of domain name holder or as a result of an administrative cause will be announced on the web site of the **“.tr”** Domain Name Administration (<https://www.nic.tr>) for two months.

“.com.tr”

Policy, Procedure and Rules

OBJECTIVE:

With sub-domain names “.com.tr”, “.info.tr” and “.biz.tr”, it is aimed the classification of real and legal persons who are basically involved in commercial activities on the internet. It is planned to provide the ways for expressing their self on the internet for these people. Also the other target is to enable the widespread use of the internet in commercial areas and internet-based services (web pages, e-mail etc.).

SCOPE:

This sub-domain is open to use of real and legal persons, who are basically involved in commercial activities on the internet, and also associations, foundations and chambers.

Additionally, these sub-domain name can be registered by municipalities on condition that the domain name is limited to the province names only and it is used to create a portal at the province level.

RULES:

It is required that the domain name applied for should comply with the information on the documents, which as proof of title, are lodged by real and/or legal person that apply for a domain name.

An appropriate document from the list below to prove the title/name chosen as the domain name, is required for domain name applications.

1. For name surname, photocopy of the certificate of birth and T.C. identity number,
2. Submitting any one of the following documents provided by the Chamber of Commerce will be sufficient: "Commercial Activity Certificate (Faaliyet Belgesi)", "Commercial Register Certificate (Ticari Sicil Belgesi)", "A copy of Chamber of Commerce Registration (Oda Sicil Kayıt Sureti)", or the commercial title announcement published in the Turkey Commerce Register Journal (Türkiye Ticaret Sicil Gazetesi),
3. "Trademark Registration Certificate" provided by the Turkish Patent Institute or the trademark registration application,
4. "Certificate of Register (Sicil Tasdiknamesi)" provided by the Chamber of Tradesmen and Artisans of Turkey,
5. For the municipalities applying for creating a portal for the related

settlement unit, a letter of request signed by the mayor of the municipality,

6. For associations, foundations and chambers, by-laws, establishment laws, settlement deed etc.,
7. For hotels and holiday villages, "Certificate of Tourism Management (Turizm İşletmesi Belgesi)" provided by the Ministry of Tourism,
8. For travel agencies, "Certificate of Travel Agency Management (Seyahat Acentesi İşletme Belgesi)" provided by the Ministry of Tourism,
9. For private schools offering specialized courses (dershaneler), "Private Education Institute License (Özel Öğretim Kurumları Ruhsatnamesi)" provided by the Ministry of National Education,
10. For television programmes, "Certificate of Television Shows (Televizyon Gösterim Belgesi)" provided by the Ministry of Culture,
11. For film titles, certificate of permission provided by the Copyrights and Cinema Directorate of the Ministry of Culture,
12. For artists, certificate of membership from a profession union, association or chamber (MESAM, SESAM, ÇASOD etc.) that they are a member of,
13. For private hospitals, "Private Hospital Opening and Responsible Directorship License (Özel Hastane Açılış ve Mesul Müdürlük Ruhsatı)" provided by the Ministry of Health of Turkey,
14. For liaison offices (irtibat bürolari), "Certificate for Opening Liaison Offices (İrtibat Bürosu Açılış Belgesi)" provided by the Prime Ministry Under-secretary of Treasure, the Foreign Capital Directorate
15. For organizations representing a foreign organization or distributing its goods and/or services in Turkey, a certificate of registration that belongs to the domain name applied for is required. In addition, an authorization certificate stamped and signed by the name-owning company on a paper with their letter-head, and stating that the domain name applied for can be taken by the distributor or the representing company,
16. For radios and televisions, an official letter informing the organization about the frequency allocation, provided by the Radio and Television Higher Council,
17. For magazines and newspapers, "an original copy of the magazine/paper" and "Receipt for Periodical Declaration (Mevkute Beyannamesi Alındı Belgesi)",
18. For non-periodical publications, the original copy of the publication,
19. For medicine names, " Medical Pharmaceuticals License (Tıbbi Müstahzarlar Ruhsatnamesi)",
20. For farms, certificate of registration provided by the chamber of

agriculture the farm is attached to,

21. For ships, "The Republic of Turkey Ship Certificate (Türkiye Cumhuriyeti Gemi Tasdiknamesi)
22. For fairs, "Fair Calendar Notification of the Ministry of Industry and Commerce (Sanayi ve Ticaret Bakanlığı Fuar Takvimi Tebliği)" published in the Official Journal and "Fair Permission Document (Fuar İzni Yazısı)" provided by the Ministry of Industry and Commerce.
23. "Private Service Number Allotment Certificate (Özel Servis Numarası Tahsis Belgesi)" provided by Telecommunication Authority.

None of the documents stated above has priority over another. The first individual or organization that applies for a domain name with any one of these documents can take the concerned domain name.

For the domain names allotted according to documents, while the documents submitted by the related organization to the ".tr" Domain Name Administration are assessed, the phrases which are "discriminating" and form the "basic component" of the trademark, commercial title, etc. are taken as the basis for the final decision. The auxiliary components that define the activity field or the sector of the related title or trademark are not assessed as the basic components. For example, "ÖRNEK Textile Investment Import Export Industry Commerce Inc." can take the domain names "ornek.com.tr" or "ornektextile.com.tr" which are discriminating and form its basic component. It cannot take the domain names "textile.com.tr", "import.com.tr", "export.com.tr", "commerce.com.tr".

Registration of name-surname;

For one forename, it is required name and surname to be used in full. For two or more forename, first letter of one forename's can use or omit completely. One of forenames and surname must be written in full. If applicants want, they can use the symbol of "-" or a number between the name and surname or a number end of the domain name.

For example, a person named Orhan Veli Kanık can register domain names such as *orhanvelikanik.com.tr*, *orhan-veli-kanik.com.tr*, *orhan-velikanik.com.tr*, *veli-kanik.com.tr*, *ovelikanik.com.tr*, *o-veli-kanik.com.tr*, *orhanvkanik.com.tr*, *orhan-vkanik.com.tr*, *orhan-v-kanik.com.tr*, *velikanik.com.tr*, *orhankanik.com.tr*, *orhan-kanik.com.tr*, *orhanvelikanik1.com.tr*, *orhan1kanik.com.tr*, etc.

Real persons can register domain names for the names and/or surnames that are in their own identity registration records and that they are legal heirs to.

www.namesurname.com.tr, *www.com.tr* and *web.name.tr* domain names are used by ".tr" Domain Name Administration to provide guidance services.

In addition and prior to the above mentioned rules, other general policies and rules defined by ".tr" Domain Name Administration apply.

“.info.tr “, “.biz.tr”

Policy, Procedure and Rules

OBJECTIVE:

Although planned for establishments, organizations and entrepreneurs that will offer public and/or commercial services, the registration of these domains are not subject to any limitations other than the general principles and rules. The aim is to support the existence of individuals, organizations and establishments on the internet.

".info.tr" and “.biz.tr” are sub-domain names (second level) for which individual and organizational applications are accepted and registered on a "first come, first served" basis where there is no relation required between the domain name and the applicant organization.

These sub-domain names have been opened to enable the widespread use of the internet by increasing the number of individual and organizational domain names under the ".tr" domain name.

SCOPE:

The contents are not subject to any limitations other than the general principles and rules observed for other domain names, and the individual and/or organization owning the domain name bears responsibility for the contents of the domain. “.tr” Domain Name Administration, or other bodies they have authorized will not assume any responsibility for the content.

RULES:

- No documents at any stage are required for the applications to be made for these two domain names. The domain name will be allotted to the first who applies.
- www.info.tr, web.info.tr, www.biz.tr and web.biz.tr domain names are used by “.tr” Domain Name Administration to provide guidance services.
- In addition to the above rules, other general rules defined by “.tr” Domain Name Administration apply.

".net.tr"

Policy, Procedure and Rules

OBJECTIVE:

".net.tr" is a sub-domain (second-level) name opened for the use of organizations and establishments supplying various internet services.

SCOPE:

This sub-domain name is to be registered by the individuals, institutions and organizations that offer internet supply services, value-added, wide-scale services such as web, portal, scanning, e-mail, etc. over the internet and internet service providers. In addition, the individuals, institutions and organizations that present web based activity or declare and pledge to provide web based services within 3 months.

Furthermore, it is registered to the organizations providing access services, it aims at supporting projects which offer new value-added services, ensure that existing services are conveyed to the Internet, benefit society and increase inclusion in society.

RULES:

- Individuals or organizations which abide by the foregoing definition can apply for a domain name ending ".net.tr".
General Certificate of Permission (Telecommunication License) provided by the Telecommunications Council is to be submitted in order for the domain name to be registered..
- For the individuals, institutions and organizations that present web based activity, a petition outlining the details of the application such as existing ".com" or ".net" web pages etc., is to be submitted (together with the ID of the applicant if the applicant is an individual) to Nic.tr (".tr" Domain Names) Administration.
- For the applications which are made based on the declaration of the applicants, a petition outlining the details of the application and confirming that the relevant domain name is to be deleted if the promised web page is determined to be unexecuted, must be submitted (together with the ID of the applicant if the applicant is an individual) to Nic.tr (".tr" Domain Names) Administration.
- Applications based on the declaration of the applicants and some private documents provided by Telecommunication Council are transferred to DNS

Working Group in order to be assessed. Applicant is informed regarding the result of the application after the assessment and the relevant domain name - if approved- is announced on the "Trademark List" for a duration of 6 months. Please note that domain name is to be deleted if the promised web page is determined to be unexecuted within 3 months.

- The organizations and establishments described above can take a domain name for an institution, trademark, product or service as well. In this case, a letter of approval from TID is required.
- The applicants present the required documents for TID approval together with their application. These documents are commercial register certificate, trademark registration certificate and alike.
- The existence of prototype services is a prerequisite for value added services. If these services are not ready yet, the domain name can be given conditionally. In this case, it will be published on the objection list on NIC-tr web pages for a duration of 6 months to enable the objections that can be made by third parties
- In addition and prior to the above mentioned rules, other general policies and rules defined by ".tr" Domain Name Administration apply.

“.org.tr”

Policy, Procedure and Rules

OBJECTIVE:

".org.tr" is a sub-domain (second level) name opened for foundations, associations, non-profit and non-governmental organizations and alike.

SCOPE:

This domain name is limited to the use of foundations, associations, non-profit and non-governmental organizations only.

RULES:

- For the domain name to be allotted, establishment regulations, foundation deed or association rules and regulations of the applicant organization must be submitted to the ".tr" Domain Name Administration.
- In order for non-profit organizations to be able to apply for an ".org.tr" second level sub-domain name, they need to get letters of support from at least three NGOs.
- In addition to the above rules, other general rules defined by *“.tr” Domain Name Administration* are observed

“.web.tr “, “.gen.tr”

Policy, Procedure and Rules

OBJECTIVE:

Although planned for establishments, organizations and entrepreneurs who will offer public and/or commercial services, the allotment of the domain names is not subject to any limitations other than the general principles and rules. The aim is to support the existence of individuals, organizations and establishments in the internet medium.

".web.tr" and “.gen.tr” are sub-domain names (second level) for which individual and organizational applications can be made and the allocation is made on a “first come, first served” and “domain name - organization relation is not required” basis.

These sub-domain names have been opened to enable the widespread use of the internet by increasing the number of individual and organizational domain names under the “.tr” higher-level domain name.

SCOPE:

The contents are not subject to any limitations other than the general principles and rules observed for other domain names, and the individual and/or organization owning the domain name bears responsibility for the contents of the domain. “.tr” Domain Name Administration, or other bodies they have authorized will not assume any responsibility for the content.

RULES:

- No documents at any stage are required for the applications to be made for these two domain names. The domain name will be allotted to the first who applies.
- www.web.tr and www.gen.tr domain names are used by “.tr” Domain Name Administration to provide guidance services.
- In addition to the above rules, other general rules defined by “.tr” Domain Name Administration are observed.

“tv.tr”

Policy, Procedure and Rules

OBJECTIVE:

“tv.tr” is a sub-domain (second level) name to be registered for tv programmes, music, advertising etc. productions, projects; for the individuals and legal entities that show activity in television broadcasting business.

SCOPE:

This sub-domain (second level) name is opened for the use of the individuals and legal entities that show activity in television broadcasting business and the rightful owners of the international programmes.

RULES:

- Television and film companies can register the name of companies, individuals, projects, programmes, products, characters, campaigns etc.
- The rightful owners can register domain names for their programmes that are to be or will be broadcasted or currently on air.
- The name of the programmes to be broadcasted can be registered in accordance with written declaration, on a condition that they will be on the objection list for a period of a year. In case of any objection, the project needs to be confirmed with relevant documents.
- The name of a movie or series character can be registered by their creators or their rightful heirs.
- Social projects regarding media and derivatives of those can also be registered based on written declaration.
- No documents at any stage are required for the applications to be made for these two domain names. The domain name will be allotted to the first who applies.
- www.tv.tr and web.tv.tr domain names are used by “.tr” Domain Name Administration to provide guidance services.
- In addition to the above rules, other general rules defined by “.tr” Domain Name Administration apply.

“.bbs.tr”

Policy, Procedure and Rules

OBJECTIVE:

The ".bbs.tr" is a sub-domain name that has been opened for the use of individuals and/or organizations that offer BBS (Bulletin Board System) services."

SCOPE:

The contents are not subject to any limitations other than the general principles and rules observed for other domain names, and the individual and/or organization owning the domain name bears responsibility for the contents of the domain. “.tr” Domain Name Administration, or other bodies they have authorized will not assume any responsibility for the content.

RULES:

- In order to accelerate the domain name allocation process, no documents will be requested during the application and allocation periods by the ".tr" Domain Name Administration or any units authorized by them. However, if any case of a conflict (inconsistency), bad intentions or an evidence of any trade activities concerning the domain name is determined by the ".tr" Domain Name Administration or any units authorized by them, the domain name owner can be requested to present supportive information and some documents. Such documents and the required information involve the applicant's formal documents for identity and residence information and explanatory technical/administrative information regarding their BBS system.
- When necessity arises, the domain name allotment can be ended without prior notice or warning. In such a situation, the individual for whom the domain name has been allotted is obliged to present supporting documents to the “.tr” *Domain Name Administration* and, in case of disagreement, to the *DNS Working Group* and the committees (or bodies alike) established to assess the objection.
- The declaration made by the applicant forms the basis for the allotment of domain names. If the applicant supplies missing, wrong or misleading information during the application process, the related domain name can be deleted by “.tr” *Domain Name Administration*. In this case, the applicant(s) will be assumed to have renounced all their rights related to the domain name in question.
- In addition to the above rules, other general rules defined by “.tr” *Domain Name Administration* are observed.

“.name.tr”

Policy, Procedure and Rules

OBJECTIVE:

The sub-domain name ".name.tr" is a second level domain name to be allotted for the personal use of Turkish citizens and foreigners living in Turkey. This sub-domain name has been opened to enable the widespread use of the internet in individual/personal areas, to enable individuals to present their contributions to the society and to stimulate their personal development by increasing the number of individual areas and services (web pages, e-mail etc.) under the ".tr" higher-level domain names.

SCOPE:

The contents are not subject to any limitations other than the general principles and rules observed for other domain names, and the individual owning the domain name bears responsibility for the contents of the domain. “.tr” Domain Name Administration, or other bodies they have authorized will not assume any responsibility for the content.

RULES:

- Names can be formed from the first name, second name, surname or any combination of the first letters of these. The hyphen("-") can be used to make combinations and when the hyphen is not adequate, a number can be added with or without it. For example, a person named Orhan Veli Kanik can take domain names such as *orhan.name.tr*, *veli.name.tr*, *kanik.name.tr*, *orhanveli.name.tr*, *orhan1.name.tr*, *orhan-veli.name.tr*, *vkanik.name.tr*, *kanik-v.name.tr*, *o-veli.name.tr*, etc.
- The declaration made by the applicant forms the basis for the allotment of domain names. If the applicant supplies missing, wrong or misleading information during the application process, the related domain name can be deleted by “.tr” Domain Name Administration. In this case, the applicant(s) will be assumed to have renounced all their rights related to the domain name in question.
- Individuals can apply for the names and/or surnames that are in their own identity registration records and that they are legal heirs to.
- Those who are well-known in society by a name different from their identity registration records can also apply for the allotment of a domain name for their known names and surnames (For example; Iron Lady).
- In cases such as disagreement or objection, or when deemed necessary and demanded by the related authorities, documents such as identity registration

certificate, professional identity or a written copy of the court decision for inheritance will be accepted valid.

- In order to accelerate the domain name allocation process, no documents will be requested during the application and allocation periods by the ".tr" Domain Name Administration or any units authorized by them. However, if any case of a conflict (inconsistency), bad intentions or an evidence of any trade activities concerning the domain name is determined by the ".tr" Domain Name Administration or any units authorized by them, the domain name owner can be requested to present supportive information and some documents, and if deemed necessary, the domain name allotment can be stopped without prior notice or warning. In such a situation, the individual for whom the domain name has been allotted is obliged to present supporting documents to the *".tr" Domain Name Administration* and, in case of disagreement, to the Disagreement Solving Council to be established with the *DNS Working Group*.
- Domain name ownership will be transferred to legal heirs under the conditions stated in this document.
- *www.name.tr* and *web.name.tr* domain names are used by *".tr" Domain Name Administration* to provide guidance services.
- In addition to the above rules, other general rules defined by *".tr" Domain Name Administration* are observed.

“.tel.tr”

Policy, Procedure and Rules

OBJECTIVE:

".tel.tr" is a sub-domain that has been opened to enable individuals and organizations residing in Turkey to own domain names related with all kinds of the telephone numbers that they use in Turkey.

SCOPE:

The contents are not subject to any limitations other than the general principles and rules observed for other domain names, and the individual owning the domain name bears responsibility for the contents of the domain. “.tr” Domain Name Administration, or other bodies they have authorized, will not assume any responsibility for the content.

RULES:

- In order to accelerate the domain name allocation process, no documents will be requested during the application and allocation periods by the ".tr" Domain Name Administration or any units authorized by them. However, if any case of a conflict (inconsistency), bad intentions or an evidence of any trade activities concerning the domain name is determined by the ".tr" Domain Name Administration or any units authorized by them, the domain name owner can be requested to present supportive information and some documents, and if deemed necessary, the domain name allotment can be stopped without prior notice or warning. In such a situation, the individual for whom the domain name has been allotted is obliged to present supporting documents to the “.tr” Domain Name Administration and, in case of disagreement, to the Disagreement Solving Council to be established with the DNS Working Group.
- An individual or organization whose telephone number is "(xxx) yyy zzzz" can apply for the domain name xxxyyyzzzz.tel.tr. In addition, the numbers which take place in the national numbering plan, such as "118" and "444-xxxx" can also be allotted upon the application of the concerned organization. In this sub-domain name, the authority to have allotments made is vested in the legal owner of the telephone number. Still, with the written permission of the legal owner of the concerned telephone number, the domain name can be allotted to a third party.
- In any case of disagreement, documents such as the contract made with the related institution or the most recent payment bill will be accepted as evidence of the telephone number ownership.
- When the telephone number subscription ceases, the allotted domain name

will be deleted. In this case, no allotments will be made during the “objection list period” as is the case after every deletion operation. The objection-list-period rule will not be observed if a deletion is made upon incorrectly declared information and the real owner of the telephone number in question applies for it.

- The declaration made by the applicant forms the basis for the allotment of domain names. If the applicant supplies missing, wrong or misleading information during the application process, the related domain name can be deleted by “.tr” Domain Name Administration. In this case, the applicant(s) will be assumed to have renounced all their rights related to the domain name in question.
- www.tel.tr and web.tel.tr domain names are used by “.tr” Domain Name Administration to provide guidance services.
- In addition to the above rules, other general rules defined by “.tr” Domain Name Administration are observed.

“.gov.tr”

Policy, Procedure and Rules

OBJECTIVE:

The sub-domain ".gov.tr" is a domain name opened for the use of the Turkish governmental organizations and institutions.

SCOPE:

The registration of this domain name has been limited to the use of the Turkish state institutions and organizations only.

RULES:

- For the domain name to be allotted, a certificate of permission stamped and signed by the highest post of the organization/institution on a paper with the letter-head of the institution must be sent to ".tr" *Domain Name Administration*.
- The name of each province is allotted to province governors (valilik) under the domain ".gov.tr" (For example; *antalya.gov.tr, rize.gov.tr*). The name of each town, on the other hand, is allotted to district governors (kaymakamlık) under the domain ".gov.tr" (For example; *beykoz.gov.tr, altindag.gov.tr*).
- In addition to the above rules, other general rules defined by ".tr" *Domain Name Administration* are observed.

“.mil.tr”

Policy, Procedure and Rules

OBJECTIVE:

".mil.tr" is a sub-domain name opened for the use of Turkish military organizations and institutions.

SCOPE:

The allotment of this domain name has been limited to the use of the Turkish military organizations and institutions only.

RULES:

- For the domain name to be allotted, the organization that owns the domain name must submit a certificate of permission stamped and signed on a paper with the letter-head of the Turkish General Staff to ".tr" Domain Name Administration.
- In addition to the above rules, other general rules defined by *“.tr” Domain Name Administration* are observed.

“.k12.tr”

Policy, Procedure and Rules

OBJECTIVE:

“.k12.tr” is a sub-domain (second level) name opened for the use of primary and secondary education institutes and their equivalents that are approved by the Ministry of National Education.

SCOPE:

The registration of this sub-domain name is limited to the use of Turkish crèche, nursery school, primary and secondary education institutes and their equivalents only.

RULES:

In order for the domain name to be registered;

- if the application is made by a state school (nursery, primary, secondary, high school etc.), a letter of permission printed on the letter head paper of the school, signed and stamped by the principal level);
- if the application is made by a private school, the "Private Education Institute License (Özel Öğretim Kurumları Ruhsatnamesi)" provided by the Ministry of National Education;
- if the application made for a pre-school education program or a crèche, license to operate obtained from Ministry of National Education or Society for the Protection of Children must be submitted to Nic.tr (".tr" Domain Names) Administration.

In addition to the foregoing rules, other general rules defined by “.tr” Domain Name Administration apply.

“.edu.tr”

Policy, Procedure and Rules

OBJECTIVE:

The sub-domain name ".edu.tr" is a domain name opened for higher education institutes that are recognized by Higher Education Council (YÖK).

SCOPE:

The registration of this domain name has been limited to the use of Turkish universities and higher education institutes only.

RULES:

- For the domain name to be allotted, a certificate of permission stamped and signed by the president of the university (rector), or an authorized third person (first-degree-signature authorization is required), on a paper with the letter-head of the institute must be sent to ".tr" *Domain Name Administration*.
- In addition to the above rules, other general rules defined by ".tr" *Domain Name Administration* are observed.

“.av.tr”

Policy, Procedure and Rules

OBJECTIVE:

".av.tr" is a sub-domain name (second level) which has been opened for the professional use of lawyers/solicitors who are registered to the Turkish Bar Union (TBU). This sub-domain name, for which freelance lawyers, law offices and lawyer partnerships can apply, has been opened to enable the widespread use of the internet by increasing the number of domains and services under the ".tr" higher-level domain name. It is believed that the widespread use of such domain names will widen the use of the internet professionally and that lawyers can contribute to the society and their own professional development. Since this sub-domain name has been allotted to the law profession only, TBU has been fully authorized on the issue of approval or rejection of the applications.

SCOPE:

The registration of this domain name has been limited to the use of lawyers/solicitors who are registered to the Turkish Bar Union (TBU), law offices and lawyer partnerships.

RULES:

- Regarding the registration of the ".av.tr" sub-domain name, some documents have to be submitted to the TBU. These documents can be reached by the users at <http://www.barobirlik.org.tr/avtr2> . The allocation will be made upon the letter of approval to be sent to the “.tr” Domain Name Administration by the TBU.
- The only organization to make decisions about the allotment of "av.tr" domain names is the Turkish Bar Union.
- “.av.tr” sub-domain is registered on a "first come, first served" basis.
- In addition to the above rules, other general rules defined by “.tr” Domain Name Administration are observed.
- For the contents of “.av.tr” domain names, the limitations set by the TBU, in addition to the general principles and rules observed for other domain names, are valid. These limitations are explained in the documents that can be reached at <http://www.barobirlik.org.tr/avtr2/>.

".dr.tr"

Policy, Procedure and Rules

OBJECTIVE:

".dr.tr" is a sub-domain name (second level) which has been opened for the professional use of doctors of medical science who are registered to the Turkish Medical Association (TMA). This sub-domain name, for which doctors of medical science, doctor partnerships, hospitals, and the first level health organizations of The Ministry of Health of Turkey can apply, has been opened to enable the widespread use of the internet by increasing the number of domains and services under the ".tr" higher-level domain name. It is believed that the widespread use of such domain names will widen the use of the internet professionally and that doctors can contribute to the society and their own professional development. Since this sub-domain name has been allotted to the doctors of medical science profession only, TMA has been fully authorized on the issue of approval or rejection of the applications.

SCOPE:

The registration of this domain name has been limited to the use of doctors of medical science who are registered to the Turkish Medical Association (TMA), doctor partnerships, hospitals, and the first level health organizations of The Ministry of Health of Turkey.

RULES:

- Regarding the registration of the ".dr.tr" sub-domain name, some documents have to be submitted to the TMA. These documents can be reached by the users at <http://www.ttb.org.tr/drtr/> . The allocation will be made upon the letter of approval to be sent to the ".tr" Domain Name Administration by the TMA.
- The only organization to make decisions about the registration of "dr.tr" domain names is the Turkish Medical Association.
- ".dr.tr" sub-domain is registered on a "first come, first served" basis.
- In addition to the above rules, other general rules defined by ".tr" Domain Name Administration are observed.
- For the contents of ".dr.tr" domain names, the limitations set by the TMA, in addition to the general principles and rules observed for other domain names, are valid. These limitations are explained in the documents that can be reached at <http://www.ttb.org.tr/drtr/>.

“.bel.tr”

Policy, Procedure and Rules

OBJECTIVE:

".bel.tr" is a sub-domain (second level) name opened for the use of Turkish province, town and district municipality organizations.

SCOPE:

The registration of this domain name has been limited to the use of Turkish province, town and district municipality organizations only.

RULES:

- For the registration of this domain name, a letter of approval signed by the mayor of the municipality that will be using the domain name must be submitted to the ".tr" *Domain Name Administration*.
- In addition to the above rules, other general rules defined by ".tr" *Domain Name Administration* are observed.

“.pol.tr”

Policy, Procedure and Rules

OBJECTIVE:

".pol.tr" is a sub-domain (second-level) name opened for the use of the Turkish police organization.

SCOPE:

The registration of this domain name has been limited to the official use of the Turkish police organization.

RULES:

- For the domain name to be allotted, the police organization that will use the domain name must submit a certificate of permission stamped and signed on a paper with the letter-head of the highest level authority of the Police Directorate.
- In addition to the above rules, other general rules defined by “.tr” *Domain Name Administration* are observed.

DISPUTE RESOLUTION MECHANISM

The following rules will be effective in case of disagreement that may arise among individuals and/or organizations about a domain name, or when more than one individual and/or organization claims the right to own a second level domain name connected to the **“.tr”** upper level domain name.

- a) In order to enable the individuals and organizations receiving a domain name service to object to an operation carried out by the *“.tr” Domain Name Administration*, or solve the disagreements between the individuals and organizations and the third parties, an independent disagreement solving mechanism will be established. The objections will be taken and dealt with by this council.
- b) *“.tr” Domain Name Administration* will not side with any of the concerned parties in the disagreements that may arise about a domain name. All kinds of disagreements will be resolved between the right-claiming party and the Disagreement Solving Council.
- c) Concerning the domain name causing disagreement, *“.tr” Domain Name Administration* will implement the decisions made by the Disagreement Solving Council.
- d) An objection can be made by either an individual or an organization.
- e) The objections are expressed in a file to be prepared in the way proposed and published by the DNS Working Group and/or Disagreement Solving Council.
- f) The contents of the objection file will be defined on the related WEB pages.
- g) The establishment and working rules for the Disagreement Solving Council will be published later.
- h) Except for the domain names *“gen.tr”* and *“web.tr”*, in the cases when an objection is made to the *“.tr” Domain Name Administration*, they can demand documents (such as commercial registration, trademark registration, personal identity, etc.) from an individual or organization to whom a domain name has been allotted to prove its relation with the domain name.

INFORMING THE PUBLIC

The recent situation and mobility in the domain names are published by the “.tr” *Domain Name Administration* at the NIC-tr web pages monthly and annually.

These reports are presented by the “.tr” *Domain Name Administration* within a national activity at least once a year. In this activity, “.tr” Domain Name policies, rules and procedures are discussed with the users.

Appendix-1

".tr" Domain Name Price Table¹

	Documents required	1 Year	2 Year	3 Year	4 Year	5 Year
.com.tr	+	25 TL	45 TL	65 TL	84 TL	100 TL
.net.tr	+	25 TL	45 TL	65 TL	84 TL	100 TL
.biz.tr	+	15 TL	28 TL	40 TL	50 TL	60 TL
.info.tr	+	15 TL	28 TL	40 TL	50 TL	60 TL
.tv.tr	+	15 TL	28 TL	40 TL	50 TL	60 TL
.org.tr	+	15 TL	28 TL	40 TL	50 TL	60 TL
.web.tr	-	15 TL	28 TL	40 TL	50 TL	60 TL
.gen.tr	-	15 TL	28 TL	40 TL	50 TL	60 TL
.av.tr	+	15 TL	28 TL	40 TL	50 TL	60 TL
.dr.tr	+	15 TL	28 TL	40 TL	50 TL	60 TL
.bbs.tr	-	15 TL	28 TL	40 TL	50 TL	60 TL
namesurname.com.tr	+	12 TL	23 TL	33 TL	42 TL	50 TL
namesurname.net.tr	+	12 TL	23 TL	33 TL	42 TL	50 TL
.k12.tr	+	5 TL	10 TL	15 TL	20 TL	25 TL
.name.tr	-	5 TL	10 TL	15 TL	20 TL	25 TL
.tel.tr	-	5 TL	10 TL	15 TL	20 TL	25 TL
.bel.tr	+	5 TL	10 TL	15 TL	20 TL	25 TL
.gov.tr	+	—	—	—	—	—
.edu.tr	+	—	—	—	—	—
.pol.tr	+	—	—	—	—	—
.mil.tr	+	—	—	—	—	—

¹ 18% VAT is included in our prices.